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TO : Chief, COAPS

DATE: 27 FEB 1950

FROM : Assistant Director for Reports and Estimates

SUBJECT: Interagency Intelligence Operating Procedures - Watch Committee and  
[ ] Committee

REFERENCE: Memorandum from Director of Central Intelligence to Director of Intelligence, GSUSA, dated 15 February 1950, subject: Proposed Watch Committee

1. Attached hereto are ORE drafts of subject intelligence operating procedures.

2. It is requested that attached drafts be circulated for IAC action pursuant to paragraph 9 of the reference memorandum.

[ ]  
THEODORE BABBITT *acting*

Attachments

Proposed Interagency Intelligence  
Operating Procedure re: Watch Committee  
Proposed Interagency Intelligence  
Operating Procedure re: [ ] Committee

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Chief, COMPS

27 FEB 1950

Assistant Director for Reports and Estimates

Interagency Intelligence Operating Procedures - Watch Committee and  
[redacted] Committee

REFERENCE: Memorandum from Director of Central Intelligence to Director of Intelligence, COMPS, dated 15 February 1950, subject: Proposed Watch Committee

1. Attached hereto are ONE drafts of subject intelligence operating procedures.
2. It is requested that attached drafts be circulated for IAC action pursuant to paragraph 9 of the reference memorandum.

for [redacted] Deputy  
THOMAS HARRITT

Attachments

Proposed Interagency Intelligence  
Operating Procedure re: Watch Committee  
Proposed Interagency Intelligence  
Operating Procedure re: [redacted] Committee

[redacted]/pgt  
21 February 1950

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PROPOSED INTERAGENCY INTELLIGENCE OPERATING PROCEDURE

SUBJECT: Permanent Watch Committee

AGENCIES PARTICIPATING IN THIS AGREEMENT: Central Intelligence Agency  
Department of State  
Department of the Army  
Department of the Navy  
Department of the Air Force

1. A permanent interagency intelligence committee (hereinafter referred to as the Watch Committee) is hereby established for the purpose of providing timely warning of Soviet military action. To this and the Watch Committee is expected

a. to focus the attention of intelligence analysts on specific political, economic, scientific and military indicators (positive and negative) of Soviet intentions to resort to military action in the near future, and

b. to provide an effective mechanism for interagency exchange of views on this subject at the working level.

2. The Watch Committee shall act under the Chairmanship of the Central Intelligence Agency and shall be comprised of the currently constituted "Check List Group" which is hereby redesignated as the Watch Committee.

3. The Watch Committee shall, in the first instance, review the methods of procedure established by the Check List Group, placing particular

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emphasis on emergency procedures which will ensure its capability of functioning on short notice at any hour of day or night both during and outside the normal hours of official business.

4. Each member of the Watch Committee shall have free and speedy access to his superiors, including the highest level of intelligence authority in his agency, in order that emergency situations may be handled with the least possible delay and simultaneously with official approval.

5. The Watch Committee shall conduct regularly scheduled bi-weekly meetings at 1000 hours on Wednesdays at places designated by the Chairman, effective with and subsequent to 1 March. Attendance at Watch Committee meetings shall be regarded as having priority over any other duty assigned to Watch Committee members. In addition to the regularly scheduled meetings, special meetings and emergency meetings will be called by the Chairman, Watch Committee, whenever the situation warrants such action.

6. The Watch Committee shall utilize the Check List and the check list network presently employed for the above stated purposes, in the conduct of its operations.

7. Each of the agencies represented on the Watch Committee is considered responsible for the evaluation of check list indicators in its fields of dominant interest as set forth in National Security Council Intelligence Directive No. 3 and for dissemination thereof to the Central

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Intelligence Agency Chairman. In addition each agency has the correlative responsibility for developing new "indicators" required to round out, improve and maintain the Check List as an effective working instrument for these purposes.

8. The Central Intelligence Agency is responsible under the National Security Act of 1947 as amended, and in accordance with applicable National Security Council Intelligence Directives, for the production of national intelligence estimates based upon data concerning any or all "indicators" of the Check List bearing on a given situation.

9. Specific responsibilities of the members of the Watch Committee shall include, but are not necessarily limited to, those set forth below:

a. The Central Intelligence Agency Chairman shall:

(1) Maintain the Master Check List.

(2) Convene the Watch Committee as the need arises, either on his own initiative or when requested by any member.

(3) Prepare bi-weekly summaries of the activities of the Watch Committee for the Director of Central Intelligence and the Intelligence Advisory Committee members of the participating agencies.

(4) Be responsible for the production of summaries based on "indicators" and on evaluations thereof developed by the respective members of the Watch Committee. Such summaries shall serve as a basis for coordinated national intelligence estimates by the Central Intelligence Agency, as provided for

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in Paragraph 6, National Security Council Intelligence  
Directive No. 1.

b. Each Departmental Member of the Watch Committee shall:

(1) Maintain a supplementary Check List corresponding to  
fields of responsibility of his agency for intelligence  
production.

(2) Forward to the Central Intelligence Agency Chairman:

(a) Information concerning any of the "indicators"  
and his evaluation thereof.

(b) Reports of emergency action taken, if any, on  
intelligence items of urgent nature.

(c) Proposals for the addition of new "indicators"  
or the deletion of "indicators" considered as no longer  
valid.

(3) Prepare, or provide, as required, summaries of  
intelligence bearing on those "indicators" which fall within  
his department's particular fields of responsibility.

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PROPOSED INTERAGENCY INTELLIGENCE OPERATING AGREEMENT

SUBJECT: Permanent Committee on Soviet Capabilities and Intentions

AGENCIES PARTICIPATING IN THIS AGREEMENT: Central Intelligence Agency  
Department of State  
Department of the Army  
Department of the Navy  
Department of the Air Force

25X1 1. A permanent interagency intelligence committee (hereinafter referred to as the [ ] Committee) is hereby established for the purpose of facilitating the production and maintenance by the Central Intelligence Agency of comprehensive coordinated estimates of Soviet capabilities and intentions. To this end, the [ ] Committee is expected

a. to provide a mechanism whereby the most capable analysts of the Departments of State, Army, Navy and Air collaborate with those of the Central Intelligence Agency in consideration of all factors bearing on Soviet capabilities and intentions, against the broadest possible regional and global background, and

b. to ensure that the fullest intelligence resources of the participating agencies are effectively marshalled in support of the production and maintenance of such estimates.

25X1 2. The Central Intelligence Agency, through the mechanism of the [ ] Committee, shall undertake the production of comprehensive coordinated national intelligence estimates of Soviet capabilities and intentions on a regular semi-annual basis, and more frequently if required.

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3. Each of the agencies represented on the [ ] Committee is considered responsible for the production of intelligence bearing on this subject in its fields of dominant interest as set forth in National Security Council Intelligence Directive No. 3, and for providing such intelligence to the Central Intelligence Agency Chairman for use in the preparation of the comprehensive coordinated national intelligence estimates referred to above.

4. The [ ] Committee shall work in accordance with the established directives, shall act under the Chairmanship of the Central Intelligence Agency and shall comprise:

Chairman, Central Intelligence Agency  
Member, Department of State  
Member, Department of the Army  
Member, Department of the Navy  
Member, Department of the Air Force

5. The [ ] Committee shall, in the first instance, establish its methods of procedure.

6. The [ ] Committee shall conduct regularly scheduled meetings. Attendance at [ ] Committee meetings shall be regarded as having priority over any other duty assigned to [ ] Committee members. In addition to the regularly scheduled meetings, special meetings and emergency meetings shall be called by the Chairman on his own initiative, or on the request of any member, whenever the situation warrants such action.

7. Each member of the [ ] Committee shall be selected on the basis of his being a thoroughly competent analyst for the above stated purposes. He shall in each case have access to the highest level of

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intelligence authority in his agency and shall be assured access to all relevant intelligence material including that of the highest classifications in order that he may function with fullest confidence in representing his agency's views on the Committee.

25X1 8. The [ ] Committee shall be responsible for:

a. Collaborative review of new evidence bearing on Soviet capabilities and intentions.

b. Formulating requirements for the production of new estimates and the revision of existing estimates on Soviet capabilities and intentions.

c. Making appropriate allocations of production responsibilities among participating agencies for departmental contributions to the Central Intelligence Agency for the production of coordinated national intelligence estimates of Soviet capabilities and intentions.

9. Specific responsibilities of the members of the [ ] Committee shall include, but are not necessarily limited to, those set forth below:

a. The Central Intelligence Agency Chairman shall:

(1) Convene the [ ] Committee as the need arises, or when requested by any member.

(2) Initiate action leading to the production or revision of such estimates.

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(3) Be responsible for production of comprehensive estimates of Soviet capabilities and intentions.

b. Each Departmental Member of the  Committee shall:

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(1) Be responsible for the production of departmental contributions to comprehensive estimates of Soviet capabilities and intentions, and for their transmittal to the Chairman.

(2) Be responsible for the coordination of finished drafts of such estimates within his department, and for obtaining departmental statements of concurrence or dissent.

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